SACKETS HARBOR CENTRAL SCHOOL BOARD OF EDUCATION OFFICIAL PROCEEDINGS
Tuesday, June 18, 2013

The regularly scheduled meeting of the Sackets Harbor Central School Board of Education, Sackets Harbor, NY, was called to order by President Townsend at 5:00 p.m.

Board Members Present: Dale Phillips, Angela Green, Christine Allen, Stephen Swain, Gregg Townsend

Others Present: Frederick E. Hall, Jr., Superintendent; Jennifer Gaffney, Principal; Sheri Rose, Reena Singh, Watertown Daily Times Reporter, Roger Eastman, Belleville-Henderson Board of Education Member, Alynda Haycock

Courtesy of the Floor was extended.

Mrs. Alynda Haycock presented to the Board of Education the Class of 2014 Proposed Senior Class Trip Itinerary to the Adirondacks to proceed forward with class advisors' finalizing the trip itinerary.

12-13 284 Approve Proposed Class of 2014 Class Trip to the Adirondacks	Moved by Green, seconded by Allen, to approve the proposed Class of 2014 Class Trip to the Adirondacks. Yes: Phillips, Swain, Green, Allen, Townsend No: None The motion carried.

Mrs. Haycock left at
The Board of Education relocated to the Distance Learning Room for the Italy Trip Presentation by Mr. James Barber at 5:07 p.m. Mr. Barber also provided each Board member with a copy of the 2013 Niahour Yearbook.

Julie Gayne arrived at 5:22 p.m.

The meeting reconvened at 5:23 p.m.

12-13 285 Approve May 21, 2013 Minutes	Moved by Swain, seconded by Allen, to approve the May 21, 2103 minutes. Yes: Phillips, Swain, Green, Allen, Townsend No: None The motion carried.
12-13 286 Approve Treasurer's Report, Extracurricular Report, Budget Transfers, Warrants and Internal Claims Auditor Report	Moved by Swain, seconded by Phillips, to approve Treasurer's Report, Extracurricular Report, Budget Transfers, Warrants and Internal Claims Auditor Report. Yes: Phillips, Swain, Green, Allen, Townsend No: None The motion carried.
12-13 287 Approve CSE & CPSE Recommendations	Moved by Green, seconded by Allen, to approve CSE & CPSE Recommendation #'s: 959, 1300, 297, 1126, 1836, 1558, 1168, 654, 1822, 1823, 1570, 604, 1829, 1819, 1043, 1855, 1761, 1857, 1740, 1856, 1859, 1230. Yes: Phillips, Swain, Green, Allen, Townsend No: None The motion carried.

WHEREAS, a majority of the duly qualified voters of the Sackets Harbor School District, Jefferson County, New York (the "School District"), voting at the annual district meeting duly called, held and conducted on May 21, 2013, approved a proposition which authorized the purchase of a 66-passcngcr school bus at a maximum estimated cost of $109,731 and authorized the levy of a tax upon taxable property of the School District to be collected in installments in such amount for such purpose and to issue obligations.

12-13 288 Approve Resolution for Bus Purchase Bond Authorizing the Bus Purchase not to Exceed $109,731.00	Moved by Green, seconded by Allen, to approve Resolution for Bus Purchase Bond authorizing the bus purchase not to exceed $109,731.00. Yes: Phillips, Swain, Green, Allen, Townsend No: None The motion carried.
12-13 289 Approve St. Lawrence-Lewis BOCES Cooperative Purchasing Agreement Participation for the 2013-14 School Year	Moved by Phillips, seconded by Swain, to approve St. Lawrence-Lewis BOCES Cooperative Purchasing Agreement Participation for the 2013-14 school year. Yes: Phillips, Swain, Green, Allen, Townsend No: None The motion carried.

12-13 290 Approve Service Agreement Reinstatement with Omni Group for the 2013-14 year in the amount of $1,788.00	Moved by Green, seconded by Allen, to approve Services Agreement Reinstatement with Omni Group for the 2013-14 year in the amount of $1,788.00. Yes: Phillips, Swain, Green, Allen, Townsend No: None The motion carried.
12-13 291 Approve 2013 Fire Inspection	Moved by Allen, seconded by Swain, to approve 2013 Fire Inspection. Yes: Phillips, Swain, Green, Allen, Townsend No: None The motion carried.

Mr. Hall took the opportunity to recognize Randy Kellar and the staff for their compliance with fire safety regulations.

12-13 292 Approve Establishing the 2010 Tax Certiorari Reserve with Funds and Accrued Interest returned to General Fund effective July 1, 2013	Moved by Swain, seconded by Allen, to approve abolishing the 2010 Tax Certiorari Reserve with funds and accrued interest returned to General Fund effective July 1, 2013. Yes: Phillips, Swain, Green, Allen, Townsend No: None The motion carried.
12-13 293 Approve Discarding 45 ft/320 lbs. of Duct Work from Saw Dust Collector in Wood Shop to be Sold as Scrap Metal	Moved by Swain, seconded by Allen, to approve discarding 45 feet/320 pounds of Duct Work from Saw Dust Collector in Wood Shop to be sold as Scrap Metal. Yes: Phillips, Swain, Green, Allen, Townsend No: None The motion carried.
12-13 294 Approve Discarding 1 SONY Digital Manca Camera Serial #381043; Model MVC FD73; SH Tag #00728	Moved by Allen, seconded by Green, to approve discarding 1 Sony Digital Manca Camera – Serial #381043; Model MVC FD73; SH Tag #00728. Yes: Phillips, Swain, Green, Allen, Townsend No: None The motion carried.
12-13 295 Approve Discarding 1 Minolta Imagemax Microfiche Reader – Model RP6002; Serial #3112747; SH Tag #60058; Asset Control #A00039069.	Moved by Green, seconded by Allen, to approve discarding 1 Minolta Imagemax Microfiche Reader – Model RP6002; Serial #3112747; SH Tag #60058; Asset Control #A00039069. Yes: Phillips, Swain, Green, Allen, Townsend No: None The motion carried.
12-13 296 Approve Tina Thompson as Substitute Summer 2013 Bus Aide	Moved by Swain, seconded by Allen, to approve Tina Thompson as substitute Summer 2013 Bus Aide. Yes: Phillips, Swain, Green, Allen, Townsend No: None The motion carried.
12-13 297 Approve Donald Bachner as Substitute Bus Driver & Summer 2013 BOCES Bus Driver	Moved by Swain, seconded by Green, to approve Donald Bachner as Substitute Bus Driver & Summer 2013 BOCES Bus Driver. Yes: Phillips, Swain, Green, Allen, Townsend No: None The motion carried.

12-13 298 Approve Summer Technology Integration Transition Stipend to Jeff Wekar not to exceed $1,000.00	Moved by Phillips, seconded by Allen, to approve Summer Technology Integration/Transition Stipend to Jeff Wekar not to exceed $1,000.00. Yes: Phillips, Swain, Green, Allen, Townsend No: None The motion carried.
12-13 299 Approve Class Advisors, Extracurricular Advisors & Coaches for the 2013-14 School Year	Moved by Allen, seconded by Phillips, to approve Class Advisors, Extracurricular Advisors & Coaches for the 2013-14 school year. Yes: Allen, Phillips, Swain Abstain: Green, Townsend No: None The motion carried.
12-13 300 Approve Out of District Students Per Attached for the 2013-14 School Year	Moved by Green, seconded by Allen, to approve out of district students per attached for the 2013-14 school year. Yes: Phillips, Swain, Green, Allen, Townsend No: None The motion carried.
12-13 301 Approve Open Gym on Monday Evenings from 7:00-9:00 p.m.	Moved by Allen, seconded by Swain, to approve Open Gym on Monday evenings from 7:00 – 9:00 p.m. Yes: Phillips, Swain, Green, Allen, Townsend No: None The motion carried.

Superintendent's Report

Mr. Hall reported that Mrs. Berie and Nick Thompson are doing very well after a successful kidney transplant on June 4, 2013.
Mr. Hall reported receiving a letter and a donation of a Souvenir Card of Baggs Corners from early 1902 of Sackets Harbor history from Jackie Tunstall.
Mr. Hall reported receiving a letter from the American Red Cross. The American Red Cross held a blood drive on May 5, 2013. The goal was to receive 27 pints and a total of 37 pints was donated. Jordan Gonseth was very instrumental in helping to organize the blood drive and volunteered her time. Jordan received a $1,000 scholarship from the American Red Cross.
Mr. Hall reported receiving a $72.57 check from Energy Curtailment.
Mr. Hall reported that Paul Gibbs received a 100 percent DOT Inspection Rating. Mr. Hall took the opportunity to give kudos to Paul Gibbs for maintaining our fleet of buses.
Mr. Hall reported receiving the Annual Drinking Water Report for the Village of Sackets Harbor and reviewed its findings.
Mr. Hall reported receiving emails regarding our kindergarten teachers and the wonderful school year their respective children had.
Mr. Hall reported receiving a letter from Briggs McAndrews, Sackets Harbor Community Garden Chairperson, thanking the district for the students that helped with Patriot Pride Day.
Mr. Hall reported receiving a thank you letter from Susan Walling and how appreciative of her child's teachers this year.
Mr. Hall reported the district is preparing for graduation on Saturday, June 22, 2013.
Mr. Hall reported Baccaleaurate is scheduled for Friday, June 21 at 5:30 p.m. at St. Andrews and the Alumni Banquet at the American Legion at 6:00 p.m.
Mr. Hall reported that he and Ms. Gaffney will be attending Active Shooter Training on June 25, 2013.
Mr. Hall reported the district is involved in a RISE Grant to bring mathematic and engineering courses to small districts (Lyme, Belleville-Henderson, Alexandria, LaFargeville). The deadline for the grant is July 12, 2013.
Mr. Hall reported on the APPR process. Mr. Hall indicated the staff appreciates what the district has done as a team. Mr. Hall took the opportunity to give kudos to the Board for overseeing the process.

Principal's Report

Ms. Gaffney reported the end of the year has looked quite differently than the past. There has been inputting of data, closing out SLO's, goals and support for next year.
Ms. Gaffney reported on the After Prom Party. It was a great experience with many activities and prizes with approximately 70 students in attendance. Ms. Gaffney took the opportunity to thank Eileen Townsend, Jen Berie, Leslie Stackel, Mr. and Mrs. Gonseth, Mr. and Mrs. Pacilio, Marsha Kall, Barb Gillett, Jeff Wekar, Sonya Esposito and Todd Marshall for volunteering to chaperone.

Mr. Hall indicated he chaperoned the Prom which was beautiful and the students had a great time.

Ms. Gaffney reported there are currently 20 students signed up for a DL college-level course with only 16 open slots. Ms. Gaffney indicated she and Mr. Tastor are looking for Board of Education guidance to create a fair way to put four of these students on the waiting list. Mr. Tastor is looking into JCC permitting four of our students to take an online version (self-directed program for strong academic students). If this is not an option, the Board of Education will need to determine the next best scenario. Option I would be to use the GPA of the students or Option II would be a random selection.

The Board of Education discussed the best scenario to selecting the students for the 16 available slots for the DL college-level course.

The Board of Education consented to randomly selecting the students.

Ms. Gaffney reported class lists have been established for the 2013-14 school year. Currently, there are 27 kindergarten students and 39 students at first grade. The neediest grade level is currently grade 3. Over 30 percent of the students are classified or on the RtI watch list. The district is currently looking to creatively implement our math and ELA programs to meet the needs of this group.
Ms. Gaffney reported the district has advisor vacancies for our 7th and 9th grades and a vacancy for the Modified Boys' Soccer Coach.
Ms. Gaffney updated the Board of Education on the cheerleading participation situation. The district ran the announcement for another two weeks following the last Board of Education meeting to seek other interested student athletes. The numbers topped out at four. Our cheerleading coach will need to take a year leave of absence due to personal issues. Ms. Ms. Gaffney inquired from the Board of Education if they would consider taking a year reprieve to allow for interest to rebuild.

The Board of Education consented to putting cheerleading on hold for the 2013-14 school year.

Ms. Gaffney reported on the Third Grade Play "Character Counts." Ms. Gaffney took the opportunity to give kudos to Mrs. Reinhardt and Miss Sherman for producing a wonderful play for the school community.
Ms. Gaffney reported she would be preparing 2012-13 data for review at the August Board of Education meeting.
Ms. Gaffney reported to the Board of Education that the approved mileage stipend was in line with mileage tracked.
Ms. Gaffney took the opportunity to read a letter from the New York Newspaper Foundation and the District's grant approval.
Ms. Gaffney took the opportunity to thank Emma Shirley.

Old Business

Julie Gayne took the opportunity to review with the Board of Education the Fund Balance for the end of the 2012-13 school year.

Juilie Gayne took the opportunity to review with the Board of Education the Capital Reserve Fund. Julie Gayne reported this is an opportune time to roll at least the Tax Certiorari Reserve monies into the Capital Reserve Fund. The Reserve Fund will build for ten years and will need voter authorization to spend the monies. Julie Gayne recommended funding the Capital Reserve Fund not to exceed $300,000.

WHEREAS, at the Annual Election and Vote of the qualified voters of the Sackets Harbor Central School District, held on May 21, 2013, a proposition was duly adopted authorizing the Board of Education to establish & fund a Capital Reserve Fund not to exceed $2,000,000.

12-13 302 Approve Funding the Capital Reserve Fund in the Amount not to Exceed $300,000 by June 30, 2013	Moved by Swain, seconded by Allen, to approve funding the Capital Reserve Fund in the amount not to exceed $300,000 by June 30, 2013. Yes: Phillips, Swain, Green, Allen, Townsend No: None The motion carried.

New Business

Mr. Hall notified the Board of Education that Bernier Carr and Associates will be at the July 9, 2013 meeting for questions to be answered regarding abatement and floor replacement.

12-13 303 Establish Reorganizational Meeting Date as July 9, 2013 @ 3:00 p.m.	Moved by Phillips, seconded by Swain, to establish the Reorganizational Meeting Date as July 9, 2013 @ 3:00 p.m. Yes: Phillips, Swain, Green, Allen, Townsend No: None The motion carried.

Board Issues

There were no Board Issues.

12-13 304 Executive Session	Moved by Green, seconded by Swain, to go into Executive Session for SHTA Contract Negotiations. Yes: Phillips, Swain, Green, Allen, Townsend No: None The motion carried.

The meeting recessed to Executive Session at 6:18 p.m.

12-13 305 Come out of Executive Session	Moved by Swain, seconded by Phillips, to come out of Executive Session. Yes: Phillips, Swain, Green, Allen, Townsend No: None The motion carried.

The meeting resumed at 6:55 p.m.

12-13 306 Approve SHTA Memorandum of Agreement	Moved by Swain, seconded by Allen, to approve the SHTA Memorandum of Agreement. Yes: Phillips, Swain, Green, Allen, Townsend No: None The motion carried.

12-13 307 Adjourn

Moved by Swain, seconded by Allen, to adjourn the meeting.

Yes: Phillips, Swain, Green, Allen, Townsend
No: None
The motion carried.

The meeting adjourned at 6:56 p.m.

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Sheri Rose, District Clerk

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Gregg Townsend, Board President